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17 MAR 1977

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MEMORANDUM FOR THE RECORD

FROM : [REDACTED]
Chief, Policy and Plans Group

SUBJECT : Procedures for Approval of Assistance to
Other Agencies [REDACTED]

REFERENCES: (a) Memorandum from DDA dated 11 March
1977, same subject (DDA 77-1250;
OS 7 1206)

(b) Memorandum from Director of Security
dated 4 March 1977, subject: Recommendation
of the IG Survey of the Directorate of
Administration (OS 7 0559-A)

STATINTL

1. A review of reference (a) and its attachment points out that DDA approval is still required for any support provided by the Office of Security to other government agencies in accordance with Annex E of Headquarters Regulation [REDACTED]. Reference (a), however, points out that the DDA does not in all cases need to seek IG or OGC concurrence of all requests for such support. In addition reference (a) does not require that requests for approval be submitted on a case by case basis.

2. Reference (b) was submitted in connection with an IG recommendation (not yet finally approved) that the DDA delegate downward the authority to approve routine noncontroversial requests for support to other agencies. Reference (b) outlines all types of Office of Security support to other government agencies which we consider nonprecedent setting as to legality and propriety.

3. On 15 March 1977 I contacted the Executive Officer, DDA, suggesting that reference (b) might serve as a basis for gaining blanket DDA approval for all support activities outlined therein, thus obviating the need for submitting individual requests for approval to the DDA in the future. The Executive Officer, DDA advised that while action along these lines might be taken in the future, such action must be deferred pending resolution of the IG recommendation referred to above.

4. It was mentioned that current Office of Security practice is to exercise judgment and prudence in selecting out for DDA approval only requests for support to other agencies by the Office of Security concerning which some question might be raised. It was noted that the interaction between the Office of Security and other agencies is of such a volume that if we were to adhere to the letter of the regulation and ask for DDA approval for each and every support involvement, the trickle of current requests would become a flood. The Executive Officer, DDA suggested that we continue this practice and not request DDA approval in any greater volume than we have to date.

5. It is expected that further advice will be received from the DDA on this whole issue, and hopefully formal DDA approval for the activities outlined in reference (b) will be received. Alternatively the DDA, if the IG recommendation is finalized and implemented, may delegate to the Director of Security authority to approve on a case by case basis the activities outlined in reference (b).



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